

Financial Aid Application Guidelines – Nurse Manager Institute – Fall 2026

Background:

Thanks to the generous support of AONL Foundation donors, the AONL Foundation is proud to offer financial aid to assist with the cost of the AONL Nurse Manager Institute program. This program was identified as among those with the most potential to impact a new nurse manager's leadership and skill development. This program is a unique offering tailored to nurse managers and thus has great benefit to new nurse leaders.

Financial Aid Package Details:

Recipients will be responsible for initial payment at time of program registration and will be reimbursed for the member price (up to \$1,150) upon completion of the program and requirements.

Eligibility Criteria:

- Applicant has support of leadership in their own organization for release time to attend all program sessions.
- May not be Sitting Board Members of AHA, AONL, or the AONL Foundation.
- Priority is given to small, rural, critical access, or other small non-profit, government or public health care organizations along the care continuum.
- Priority is given to AONL members; however, AONL membership is not required.
- Financial aid administered by the AONL Foundation may only be awarded to individuals and organizations within the United States of America and its territories.

Evaluation:

Applications will be evaluated by the Financial Aid Committee. The application package will consist of:

- Biographical information for the applicant.
- Resume
- Application with information relevant to financial aid award consideration.
- Signed letter of recommendation from immediate supervisor that speaks to the following:
 - Must **indicate available financial support**, if any, from the organization
 - The applicant's commitment to program attendance.
 - How the program will benefit the applicant's professional growth and leadership development.

Requirements and Expectations of AONL Foundation Financial Aid Recipients:

- Recipients must attend >85% of the program

- Provide a written report on the individual's experience of the program and the personal/professional/organizational impact of the program within 30 days of completion.
- Allow the Foundation to use information in the report in promotional materials.
- Attend Foundation events as schedule allows.

2026 Fall Nurse Manager Institute Schedule:

Applications Open:	May 4, 2026
Deadline for Financial Aid Applications:	Aug. 3, 2026
Notification to Financial Aid Recipients:	Aug. 22, 2026
Dates of program sessions (virtual):	Sept. 29, Sept. 30, Oct. 1

Application Form Outline:

1. First and last name
2. Applicant's Address
3. Applicant's Email, Applicant's Backup email
4. Applicant's phone number
5. Position Title
6. Organization Name
7. Organization Address
8. Organization URL
9. Resume (attach)
10. A letter of recommendation must be written and signed by the applicant's **immediate supervisor** within the organization.
11. Will your organization grant you time to attend the program in full? (Yes/No/NA)
12. Amount of funding requested (up to \$1,150 for the full tuition of the program at the member price)
13. Does your organization have a source of funding available that may be used for this program? (Yes/No/NA)
14. If your organization is part of a system, are there system-level funds or Foundation funds available for this program? (Yes/No/NA)
15. How is the educational program relevant to your current or future work, and how will it assist in your professional development? (1-2 paragraphs)
16. Please share a **personal narrative, emphasizing your financial need** along with any additional relevant information that may support your application. (1- 2 paragraphs)

For more information and questions, please contact:
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